

Rolleston on Dove Parish Council - Minutes of Meeting

Minutes – Meeting held Monday 9th January 2017, 730pm

Location	Old Grammar School, Rolleston on Dove
Attendees:	Cllr Sanderson Cllr Brown, Cllr E MacManus, Cllr S McManus, Cllr J Toon, Cllr B Toon, Cllr Robson, Cllr Gooding, James Parslow Youth Rep Jane Bucknall Clerk 9 members of the public were in attendance
Distribution:	Attendees + Website, Burton Mail, County Councillor Bob Fraser
Chairman:	Cllr S Sanderson
Next Meeting:	Parish Council Meeting February 13th 2017, 730pm
Purpose of Meeting: To discuss regular parish council business	
<u>AGENDA ITEMS</u>	
<ol style="list-style-type: none"> 1. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS 2. APOLOGIES FOR ABSENCE 3. DECLARATIONS OF INTEREST 4. Clerks Report Part 1 Planning Applications Planning Decisions and Other Planning Matters 5. Minutes of the Meeting Held on 12th December 2016 (To Approve) 6. Report of the County Councillor 7. Report of the Borough Councillor 8. Report of Parish Councillors 9. Matters Arising from Minutes of Previous meeting 10. Flooding Assistance 11. Neighbourhood Development Plan – Decision on the Future of the Plan 12. Stiles 13. Precept 14. Shotwood Close Open Space 15. Clerks Report Part 2 Correspondence Received Accounts for Payment Items for the Next Agenda 16. Confidential Items 	

ROLLESTON ON DOVE PARISH COUNCIL MOM

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
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	Chair welcomed and wished all a happy New Year, he thanked all for their attendance. He also invited any members of the public to move down the sides of the room if they were having trouble hearing, which one did.		
1	PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS		
1.1	Mr Edwards requested that when Shotwood Close Open Space is adopted, that posts be installed. This will be discussed later in the meeting as per the agenda.	To be discussed later	
1.2	Mr Baker asked whether horse riding is allowed on the jitties through to Meadow View as he recently had to clean up some manure from the path. Clerk to find out and report back to Mr Baker and inform public. <i>Post meeting note: horse riding not permitted, and temporary signs have been installed on both jitties.</i>	Clerk <i>Complete</i>	
1.3	Mr Adams stated his disappointed that the Parish Council did not object to the Craythorne Road retirement development. He stated his view that the Council have their five year land supply therefore does not need to develop land outside the settlement boundary, which this development is. Chair answered that observations were sent that the area was not the best to be developed and that it was a good walk away from village facilities. However the site had already got planning permission for dwellings and the proposed houses are more of the type previously stated as being required in the village.		
1.4	Mr Adams raised speeding traffic along Knowles Hill again. He is concerned that one day there will be a death on the road. As there has been no reply from the Police or Highways other than an invite to create a Community Speed Watch, Clerk will chase again. Cllr Robson added that as houses come online on Oak Tree Close this problem could get potentially worse. <i>Post Meeting Note: Clerk has resubmitted evidence to Highways via a complaint form. The Police have done a speeding initiative on a couple of occasions.</i>	Clerk has resubmitted evidence.	
2	APOLOGIES FOR ABSENCE		
2.1	Cllrs Wyatt and Evans, Youth Representative Jacob Fowkes.		
3	DECLARATION OF INTERESTS		
3.1	None noted.		
4	CLERKS REPORT – PART ONE		
4.1	Planning Applications		

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	<p>P/2016/01755 – 1 Oak Tree Close, Felling of one Plum, one larch and crown reduction of one oak. This is now the 4th or 5th application for tree works, requesting the removal of trees they said wouldn't need to go. This application has been submitted as the tree is too close to the house. However the tree was there before the house was built</p> <p>Objection.</p> <p>P/2016/01823 – Lane End Farm, Retrospective application for the conversion of a former agricultural building into ancillary residential accommodation including office accommodation.</p> <p>Councillors are generally against retrospective applications, and it was noted that the development of a barn conversion into a house was rejected. The proposed external view it is identical to the current, all of the changes are internal.</p> <p>Object on principle but it was noted that this is not a grounds in planning law.</p> <p>P/2016/01821 – 56 Station Road, erection of part of a two storey, part single story rear extension and formation of a dropped kerb.</p> <p>Councillors have no objections.</p> <p>P/2016/01842 and P/2017/00026 Felling of one conifer, reduction in height by 50% of conifer hedge and reduction on one conifer to height of conifer hedge plus the felling of a sycamore at Owl House 3a Church Road.</p> <p>As no photographs have been submitted it is difficult to assess what effect a 50% reduction will have. Request a suitably mature tree is to be planted in its place.</p>	<p><i>Complete</i></p> <p><i>Complete</i></p> <p><i>Complete</i></p> <p><i>Complete</i></p>	
4.2	Planning Decisions		
4.2.1	Noted from Clerks Report, and P/2016/01466 two storey rear and single storey side extension at 87 Station Road, along with the dismissal of the appeal for P/2016/00768 for the linked extension to 8 Shotwood Close.		
4.2.2	Comments noted from the agent for the developer of the Craythorne Road retirement development from Clerks report regarding flooding.		
4.2.3	Erection of two storey rear and single storey side extension 87 Station Road has also been permitted. The appeal against the rejection of the linked extension at 8 Shotwood close has been dismissed.		
5.	MINUTES OF PREVIOUS MEETING		
5.1	Agreed as accurate and were signed accordingly.		
6.	REPORT OF COUNTY COUNCILLOR		
6.1	No report received nor was Cllr Fraser in attendance.		

	Note	Action	Deadline
7.	REPORT OF BOROUGH COUNCILLOR		
7.1	The bid for funding has been approved for Brook Hollows. This will allow ESBC to project manage a design scheme and submit a full application to the Big Lottery to get the work done.		
7.2	Cllr Toon informed the Council that due to there being too much household waste going into the brown bins in the area rather than just green waste, ESBC will be distributing advice on what can and can't be disposed of in brown bins.		
7.3	Cllr B Toon confirmed that ESBC do have a robust five year land supply.		
8.	REPORT OF PARISH COUNCILLORS		
8.1	James Parslow reported a blocked gully at the junction with Beacon Road / Craythorne Road.	Clerk <i>Reported</i>	
8.2	Cllr Robson informed the Council that he is writing a report for the Rollestonian about the Orchard. It will include a plea for herbs and bird boxes. He will also be writing resources for use when walking round the orchard, and for educational visits. Phil Gould and John Deacon have done excellent work all year and should be thanked.		
8.3	Cllr S McManus reported that over the Christmas holiday he got to see the village from the perspective of a wheelchair user. He found that many roads have no dropped kerbs and vans parking on pavements meaning having to walk in the road. Cllr McManus will put together a list and report to the Clerk to pass on to Highways.	Cllr McManus	
8.4	Cllr Gooding reported that some road surfaces are getting bad with pot holes – specifically one on Chapel Lane. Clerk to report to Highways. Some work has been completed along Station Road, but this is just a quick fix.	Clerk <i>Reported</i>	
8.5	Cllr B Toon again reported gullies on Church Road and The Lawns. Richard Raysen's email reply was tabled. It states that the longest time a gully should go without being cleared is 3-4 years. Councillors know that it has been longer than this for some in the village. It was agreed that this timescale would seem unacceptable.	Clerk <i>Reported</i>	
8.6	Cllr Sanderson reported that 'The Hollies' next to the junior school seem to have removed the iron railings permanently from the front wall. Clerk to get back in contact with resident. The Stretton Post Office was burgled over during Christmas period. <i>Post meeting note: I have been in contact with the homeowners who assure me the railings will be reinstalled.</i>	Clerk <i>Complete</i>	

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9.	MATTERS ARISING		
9.1	Form to request a public footpath alongside the Methodist Church to be completed.	Clerk <i>Initial information sent</i>	
9.2	BKV to be placed on the agenda for the next meeting. Clerk to send out a form for Councillor to complete for visiting village organisations.	Clerk <i>Complete</i>	
9.3	Clerk talked through findings from the Acoustics advisor. He quoted a ball park figure of between £2.5-3k for good quality table mics, speakers, a hearing loop and racking to secure it in. Information to be forwarded to the Vicar.	Clerk <i>Complete</i>	
9.4	Clerk to contact the Garage regarding parking.	Clerk <i>Complete</i>	
10.	FLOODING		
10.1	<p>Sand bag collection points are required with water-tight containers for the bags so they don't rot.</p> <p>Individuals to contact the clerk when a clean-up is required, or when help is needed to fill sandbags etc. Clerk to advertise and request a clean-up now.</p> <p><i>Post meeting note: road sweeper in attendance 13.1.17</i></p> <p><i>Cllr Gooding has stated that there are sufficient sand bags in good condition, therefore no bags ordered.</i></p> <p>Mr Brookes the farmer has used his bucket in the past to clear silt.</p> <p>Cllr Robson noted that the kerb edges are becoming more exposed with the flooding making it much easier job to now clear the road to their edge making the road wider. Cllrs Gooding, Robson and Brown to have a walk down and report back.</p>	<p>Clerk</p> <p>Cllr Gooding, Brown and Robson.</p>	
11.	NEIGHBOURHOOD PLAN		
11.1	<p>It was noted that a lot of time, effort and money has been invested into this process so far. Cllr B Toon stated she is in favour of continuing. This idea of hold a public meeting was discussed. Cllr Sanderson would invite the planners, and the MP who has said he would be keen to attend. It was made clear to the PC that ESBC wants the plan to progress. A significant amount of work in the current plan can be used again.</p> <p>Membership of the Steering Group would need to be reviewed as some members have resigned. Mr Adams questioned why it is worth doing.</p> <p>Cllr Sanderson informed Mr Addams that by revisiting the plan we can include other policies e.g. parking policies to our needs and landscaping.</p>		

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	<p>Mr Edwards stated that ESBC were trying to limit the number of spaces. Cllr Robson understands the frustration and anger but stated that as we don't know what the future will be, should the village have a plan just in case?</p> <p>Cllr Sanderson stated the need for a public meeting to explain what has gone on and what decisions need to be taken.</p> <p>A vote was taken on public meeting, in which all Cllrs voted in favour of holding. Clerk to investigate a public meeting in a venue big enough to hold a large number of residents long with the PC, planners and MP. An agenda will be drawn up. It is hoped the meeting can be held at some point in March.</p>	<p>Clerk <i>Complete</i></p>	
12.	STILES		
12.1	Carry forward to February meeting.	<p>Clerk <i>Complete</i></p>	
13.	PRECEPT		
13.1	Councillors discussed the basic budget prepared. As the precept was increased last year, and the same levels of surplus funds are being carried forward to next year, it was voted that precept should be kept at the same level this year. With the exception of one abstention, all Councillors were in favour.	<p>Clerk to submit relevant paperwork <i>Complete</i></p>	
14.	SHOTWOOD CLOSE		
14.1	The Transfer document was discussed. As it contains the requested covenant that it should remain Public Open Space, all Councillors were content with it.	<p>Clerk to inform <i>Complete</i></p>	
14.2	Councillors briefly discussed the installation of posts around the Open Space. Clerk to obtain a quote for the next meeting, the same as those on The Croft.	<p>Clerk</p>	
15.	CORRESPONDENCE		
15.1	Clerk confirmed that the Methodist Chapel was not listed as a Community Asset. Mr Edwards confirmed it had disappeared from the agenda following the November 2014 meeting with no further action taken to follow up the work done by the Clerk.		
15.2	Councillors were urged to support the petition to keep Burton Hospital A&E department open.		
15.3	A letter has been received from Mr Morris on behalf of the Transport Festival Committee requesting use of the Croft and Elizabeth Avenue. This request was approved.	<p>Clerk to inform Mr Morris</p>	

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		<i>Complete</i>	
15.4	Mr Baker talked through the work on the Buffer Stop, noting that Lyon Services had done an excellent job. Cross members will be installed, thanks to network rail which will be painted white for health and safety reasons. The Booking Hall is coming on slowly. A Virtual model of this building is to be published soon. 'It's your neighbourhood' will not be entered for this year due to unrealistic expectations. Councillors voted in favour of leaving the rails in their current condition rather than having them painted.		
15.5	Reply received from Mr Richard Raysen regarding the clearing of gullies. He states that they are cleared on a cyclical basis. However does not answer why certain gullies in the village have never been cleared.		
15.6	The School have responded that they would be pleased to put notices in their noticeboards about parking.	Clerk	
15.7	Western Power Distribution have completed the replacement of the sub-station at Elizabeth Avenue Playing Fields. They note that the area of grass they have disturbed may need re-seeding, and they are happy to return in March to complete this.		
15.8	It has been confirmed that an increase in the Precept above a capped ceiling will not require Referendum 2017-18. This new system has been delayed until 2018-19.		
16.	ACCOUNTS FOR PAYMENT		
16.1	All payments were approved and signed accordingly.		
17.	ITEMS FOR NEXT AGENDA		
17.1	Neighbourhood Development Plan Public Meeting Agenda and Invitees, Stiles, BKV, Sandbags, Website, Contracts and Lengths man, Tractor Replacement	Current contracts to be sent round <i>Complete</i>	
17.2	This section of the meeting ended at 21.05, the Chair thanked the Public for their attendance, and they left at this point.		
18.	CONFIDENTIAL ITEMS		
18.1	Neighbourhood Plan was briefly discussed.		
18.2	Andrew Griffiths MP has agreed to investigate whether S106 funding arising from the College Fields development could be moved to another project.		
18.3	Midlands Rural Housing Report was noted.		
18.4	Cllrs arranged for all to go to Mayors Chambers on 24 th Feb 6.30pm.	Clerk to	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
		complete form. <i>Complete</i>	