

## Rolleston on Dove Parish Council - Minutes of Meeting

Minutes – Meeting held Monday 13<sup>th</sup> February 2017, 730pm

Location	<b>Old Grammar School, Rolleston on Dove</b>
Attendees:	Cllr Sanderson Cllr Brown, Cllr E MacManus, Cllr S McManus, Cllr J Toon, Cllr B Toon, James Parslow and Jacob Fowkes Youth Rep  Jane Bucknall Clerk  6 members of the public were in attendance
Distribution:	Attendees + Website, Burton Mail, County Councillor Bob Fraser
Chairman:	Cllr S Sanderson
Next Meeting:	Parish Council Meeting March 13th 2017, 730pm
<b>Purpose of Meeting: To discuss regular parish council business</b>	
<u>AGENDA ITEMS</u>	
<ol style="list-style-type: none"><li>1. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS</li><li>2. APOLOGIES FOR ABSENCE</li><li>3. DECLARATIONS OF INTEREST</li><li>4. Clerks Report Part 1     Planning Applications     Planning Decisions and Other Planning Matters</li><li>5. Minutes of the Meeting Held on 12<sup>th</sup> December 2016 (To Approve)</li><li>6. Report of the County Councillor</li><li>7. Report of the Borough Councillor</li><li>8. Report of Parish Councillors</li><li>9. Matters Arising from Minutes of Previous meeting</li><li>10. Neighbourhood Plan – Agenda for Public Meeting</li><li>11. Stiles</li><li>12. Best Kept Village</li><li>13. Contracts</li><li>14. Website</li><li>15. Clerks Report Part 2     Correspondence Received     Accounts for Payment     Items for the Next Agenda</li><li>16. Confidential Items</li></ol>	

	<b>Note</b>	<b>Action</b>	<b>Deadline</b>
	<p>Chairman welcomed Councillors and members of the public, and invited any members who wished to sit closer to the table to move down the room.</p> <p>The Chairman informed the rest of the Council that Angie Evans has resigned due to changes in work circumstances and therefore we have another vacancy. The Parish Council expressed their appreciation of Angie's contributions.</p>	<p>Clerk to write to thank Mrs Evans <i>Complete</i></p>	
<b>1</b>	<b>PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS</b>		
<b>1.1</b>	<p>Mr Irwin tabled the Civic Trust proposal for tree planting around the village. Copies were available for Councillors to consider planting around five mature Alders along Brookside of around 8-10 feet tall filling in the gaps between the current mature trees; and to consider a nursery site at Craythorne Road playing fields, in the top right hand corner. The site could hold approximately 13 seedlings.</p> <p>Chairman expressed support for this scheme on behalf of the Parish Council but would consult with our contractors.</p>	<p>For Councillors to consider</p>	
<b>1.2</b>	<p>Mr Baker explained that the booking office has been completed with ballast being delivered at the weekend for the floor. The final report will be submitted to ESBC this weekend.</p> <p>The buffer stop is also now complete. Mr Baker has looked for evidence of sleepers without success. The lines are very stable so Mr Baker will leave as they are. He will install another sign showing how the carriage dock would have been used. The group will also plant some low growing planting for weed control.</p> <p>Chairman thanked the group for their hard work on the site and for saving part of Rolleston history.</p>		
<b>2</b>	<b>APOLOGIES FOR ABSENCE</b>		
<b>2.1</b>	Cllrs Wyatt, Robson and Gooding		
<b>3</b>	<b>DECLARATION OF INTERESTS</b>		
<b>3.1</b>	<p>Clerk noted her interest in Planning Application P/2017/00110 as it is her own property. Cllr Sanderson will deal with all correspondence regarding this application. Cllrs J and B Toon declared an interest in P/2017/00121 as the applicant is a relative.</p>		
<b>4</b>	<b>CLERKS REPORT – PART ONE</b>		
<b>4.1</b>	<b>Planning Applications</b>		

	<b>Note</b>	<b>Action</b>	<b>Deadline</b>
	<p>P/2017/01101 – Erection of side and rear extension 32 The Lawns Councillors objected to this application as there is no access to the rear and the building line has been bought forward. (Councillor Sanderson to make this objection)</p> <p>P/2017/00062 - Listed building application for the re pointing of front, rear and side elevations, 6 Bladons Yard It was noted that lime mortar to be used, therefore Cllrs had no objection to this application.</p> <p>P/2107/00068 – Removal of one Oak Tree (TPO1), Jubilee Lodge Fiddlers Lane The first choice would be a reduction in the bulk of the tree rather than complete removal. If it is to be removed a mature Oak is re-planted further away from the property. It was noted that this has been reviewed by the Civic Trust and they found the tree to be stable. It was noted that replacing trees in the same place is not always favourable, and a Tree Planting Policy could be used here. This policy could be included in a Neighbourhood Plan.</p> <p>P/2017/000119 – Crown Reduction of one beech, 21 Station Road Councillors had no objection to this application.</p> <p>P/2017/00121 – External brick cladding, 49 Beacon Drive Cllrs had no objection to this application. Three more applications had been received after the Clerks Report was written. These were also considered.</p> <p>P/2017/00022 Prior approval for the conversion of two agricultural buildings into two dwellings, Rolleston Grange Farm 6 Lodge Hill Cllrs had no objection to this application.</p> <p>P/2017/00127 – Erection of two storey side and single storey front and rear extensions, 46 Walford Road Cllrs had no objection to this application.</p> <p>P/2017/00145 – Crown lift one Ilex tree and one Sorbus tree by 2.5 metres and removal of dead branches of one Sycamore tree, Spread Eagle Public House. Cllrs had no objection to this application, however noted that only dead branches should be removed.</p>		
<b>4.2</b>	<b>Planning Decisions</b>		
	Noted from Clerks Report, plus P/2017/001194 La Campina and P/2016/01603 and P/2016/01614 Wesley Cottage have been permitted.		
<b>5.</b>	<b>MINUTES OF MEETING HELD 9<sup>TH</sup> JANUARY 2017</b>		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	Agreed and signed accordingly.		
<b>6.</b>	<b>REPORT OF COUNTY COUNCILLOR</b>		
<b>6.1</b>	No report received nor was Cllr Fraser in attendance.		
<b>7.</b>	<b>REPORT OF BOROUGH COUNCILLOR</b>		
<b>7.1</b>	ESBC have distributed around the Borough explaining a change to the brown bins. Food waste can no longer be recycled. This will represent a saving for ESBC.		
<b>7.2</b>	Cllr B Toon also confirmed funding had been successfully raised through the Central Rivers Authority for Brook Hollows.		
<b>8.</b>	<b>REPORT OF PARISH COUNCILLORS</b>		
<b>8.1</b>	Cllr B Toon is still concerned about the amount of gullies still blocked.		
<b>8.2</b>	Cllr Brown has walked through Brookside and the footpaths taking photos which were passed round for information. Cllr Brown is also concerned with speeding through the village. He observed a car overtaking another on Station Road. He requested the Council consider a 20mph limit past the school. He noted Fixed Penalty Notices have been issued on parked cars in the area. It was noted that if complaints are made, it is far better to do so individually and through the PC.	Clerk to contact Council and Police.	
<b>8.3</b>	James Parslow has noted that the Give Way sign at the top of Beacon Road now fallen off. It was noted that it had been reported as it had slipped, but was not seen as a priority. There is also a Ford sign 'buried' within the hedge at the Spread Eagle end of Brookside.	Clerk to report	
<b>8.4</b>	Cllr Sanderson reported a broken branch on Anslow Lane. Branch hanging over the road. Coming from Tutbury about 25 meters on the left hand side.	<i>Reported Ref 4070145</i>	
<b>9.</b>	<b>MATTERS ARISING</b>		
<b>9.1</b>	1.4 – Clerk to send Speeding Evidence to Mr Adams for information, and to chase Highways Department for their response to the speeding survey.	Clerk	
<b>9.2</b>	8.1 – Gully at the junction between Craythorne Road and Beacon Road has been cleared, however the ones further down the road have not been.	Clerk to report again	
<b>9.3</b>	The pothole has been repaired on Chapel Lane, however it was noted that the quality of the recent repairs are not to standard. Staffordshire		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	County Council will be meeting with the contractor to discuss the quality of repairs.		
9.4	9.4 – Clerk has spoken with Mr and Mrs Woolley at the Service Station regarding parking issues. Unfortunately they have declined the idea of parking on their land.		
9.5	11.1 – The public meeting has been arranged for Monday 20 <sup>th</sup> March, Leaflets to be distributed to all residents via the Rollestonian and noticeboards.	Clerk <i>Complete</i>	
10.	<b>NEIGHBOURHOOD PLANNING PUBLIC MEETING</b>		
10.1	The meeting has been arranged for 20 <sup>th</sup> March at 7pm in the Church. An email sent by Mr Edwards was considered that if Councillors are not in attendance, that they should not get a vote. Councillors disagreed with this comment but Chairman was insistent that all Councillors should endeavour to attend the public meeting.		
10.2	It was agreed that there should be only three agenda items for the public meeting: Current Position – why we are not compliant with the Local Plan What we consider are the points for and against a NP The three courses of action		
10.3	The MP and three members of the Planning Department at ESBC are hoping to be in attendance.		
10.4	Mr Martin offered to set up staging if required. It was agreed just a table and chairs would be needed.		
10.5	Cllr Gooding has found out that the Parish Council of Newick Sussex, several members including the Chair and Vice Chair resigned in protest over the Secretary of State overturning a refused planning permission for 100 houses.		
11.	<b>STILES</b>		
	One stile out towards Shotwood Hill needs a repair as the top bar is being held together with rope. Clerk to contact Mr Deacon for a repair.	Clerk	
11.1	To be carried forward to the next meeting when landowner information is forthcoming.		
12.	<b>BEST KEPT VILLAGE</b>		
12.1	It was agreed that on village Clean-Up Day in May that we attempt to clean off the surface beyond the sets on Brookside – effectively making the road wider. The soil can be moved to areas where the verges have been torn up.		
12.2	The Station Project are involved with Burton in Bloom, Mr Baker to pass		

	<b>Note</b>	<b>Action</b>	<b>Deadline</b>
	meeting dates to Clerk to attend a Burton in Bloom meeting which may prove useful in terms of BKV.		
<b>12.3</b>	Clerk noted that matched funding for the Neighbourhood Fund could consist of volunteer labour at £10 per hour; therefore we could apply for funding for clean-up day. At the last event approx. 30 volunteers attended therefore 30x10 x 3 hours would equate to £900.	Clerk to apply	
<b>12.4</b>	It was agreed that having a walk through Yoxall during the spring and summer would show us the standard required. Clerk to contact Yoxall PC.	Clerk	
<b>13.</b>	<b>CONTRACTS</b>		
<b>13.1</b>	Comments from Cllr Gooding have been received however this item will be carried forward to the next meeting.		
<b>14.</b>	<b>WEBSITE</b>		
<b>14.1</b>	To be carried forward to the next meeting.		
<b>15.</b>	<b>TRACTOR REPLACEMENT</b>		
<b>15.1</b>	Mr Fowkes suggested a metal framed replacement which would not require as much maintenance as a wooden version. He suggested he contact Trent Welding to see if they could come up with a design and a quote. Clerk also suggested Sudbury Prison.	Mr Fowkes and Clerk	
<b>15.2</b>	Mr Parslow suggested another bin be placed in that area too, as it is a picnic area and rubbish is being thrown into the tractor. To be noted for contract.	Clerk	
<b>15.</b>	<b>CLERKS REPORT PART 2</b>		
<b>15.1</b>	<b>Correspondence Received</b>		
<b>15.1</b>	Chairman noted the workshop taking place on 23 <sup>rd</sup> February which the Clerk is attending. Mr White explained that Staffordshire County Council are looking to save money but also to give control to Parish Councils. They are hoping to provide equipment and training for the jobs to be carried out locally. Standing orders were suspended at 9.30pm.		
<b>15.1</b>	Mr Martin has requested the Council consider flying the County Flag on 1 <sup>st</sup> May to commemorate Staffordshire Day. It was proposed by Cllr Toon, seconded by Cllr McManus that the flag is flown for the Month of May.	Clerk to inform Mr Jacks	
<b>15.1</b>	Clerk and Cllr B Toon talked through the Brook Hollows successful Central Rivers Authority Bid.	Clerk to write to thank Andy Mason.	

	<b>Note</b>	<b>Action</b>	<b>Deadline</b>
15.1 .4	Andrew Griffiths MP has not yet sent any information on whether S106 agreements are binding.	Clerk to chase	
15.2	<b>Accounts for Payment</b>		
15.2 .1	All approved for payment and invoices signed accordingly. There was one additional invoice received after the Clerks report was written – Mr Deacon Orchard Hedge cut £72 which was also approved.		
15.3	<b>Items for the Next Agenda</b>		
15.3 .1	Website, Contracts, Best Kept Village, Village Clean-up, Stiles		