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| Rolleston on Dove Parish Council - NDP Steering Group - Minutes of Meeting |

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| **Minutes - Meetings held 2nd August at 6.30 pm** |

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| Location | **Rolleston Club Committee Room** |
| Attendees: | Cllr Barry Gooding (BG), Lisa Claber (LC), Cllr Steve McManus (SM), Jo Daniel (JD), Philip White |
| Distribution: | Members + Parish Clerk + Parish Councillors |
| Chairman: | Lisa Claber **(LC)** |
| Next Meeting: | **TBC** |

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| **Purpose of Meeting: To review NDP Reg 14 “Comments Tracker”** |

|  | **Note** | **Action** | **Deadline** |
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| **1.0** | **Apologies for Absence** |  |  |
|  | Peter Barnett |  |  |
|  |  |  |  |
| **2.0** | **Actions from meeting held 27 June** |  |  |
| 2.1 | None |  |  |
| **3** | **Notes of meeting** |  |  |
| 3.1 | Review of Urban Vision comments on the tracker email 3.07.18  The Items on the tracker commented by Urban Vision were discussed agreed changed to the draft copy of the NDP made and tracker updated as follows:  Item 26a – UB comments noted and No changes made  Item 26c – LGS cricket grounds. Wording in NDP updated to reference Willows 1 and Willows 2 cricket pitches  Item 26d – Paragraph 8.D4.1 of NDP re-worded back to “live” as per UB advice  Item 29 – SSSi, NDP wording hanged to reflect only one SSSi in the village  Item 37 – Noted and no change to NDP  Item 38a – Noted and no change to NDP  Item 38b – Noted and no change to NDP  Item 38g – Noted and no change to NDP  Item 38h – Noted and no change to NDP  Item 41 – Aim No. 7 NDP amended to include wording advised by Woodland Trust  Item 42 – NDP Non Planning Section 9 ADD subsection 9.10 reference to tree nursery  Item 43 – Policy NE1 Flood Risk – NDP updated to include reference to tree mitigation from Woodland Trust  Item 44 – NDP Appendix amended to include reference to the Woodland Trust  \item 45 – SCC advise to be sought by LC reference to green spaces and enhancements  Item 46 – LC to contact SCC over historic environment  Reg 14 6-week consultation period.  Due to delays in distribution of the “flyer” notifying the date for the public meeting and some consultation letters being delayed, it is necessary to repeat the 6-week review period again.  The Reg 14 6-week commencement date has targeted for a Monday in August. If this date is delayed, the start of Reg 14 6-week period may be put forward to start of September.  It was agreed that LC with meet with the parish clerk on the morning of August to assist with the formal notification to consultees.  Reg 16 actions   1. Update flyers with new date and arrange printing 2. Print 2 “hard” copies of NDP to be placed in the church and the clubhouse 3. Village PC website to give notification of the start date for Reg 14 and request comments/observations on the NDP. Also to confirm date and arrangements for “open” day 4. Parish Clerk to book Grammar School for “open” day if required – date in August 5. Group to meet with LC to arrange distribution of flyers |  |  |
| **4** | **PROJECT PLAN** |  |  |
|  | Project dates confirmed. Plan updated with meeting dates and issued to members with these mom | BG |  |
| **5** | **AOB**  None  **Next Meeting Wednesday 8th 6.30pm**  **Proposed AGENDA**  1 Review “comments” tracker feedback and analyse responses  2 To confirm content of Consultation Statement and Basic Condition Statement  3 Agree date for submission to LPA  4 To formailse the withdrawal of the present LNP | ALL |  |